



STAFF GOVERNORS: AN OVERVIEW

What does a Staff Governor Do?

The Board of Governors is responsible for determining the educational character and mission of the University, for oversight of its activities and for the efficient use of its resources as set out in the University's Articles of Government. 17 Governors are appointed from outside the University and at least 7 are appointed from within the University. The internal appointments comprise:

- The Vice-Chancellor
- 2 Student nominees
- 1 Academic Board nominee
- 3 co-opted staff members (of whom at least one will be academic staff and at least one will be professional services' staff).

The co-opted staff Governor serves on the Board as a full and equal member. Whilst they are representative of the staff body, their function is not to represent staff directly. The Staff Governor has an opportunity to bring to the Board direct experience of the institution from an operational perspective, which is useful to the Board as a whole when considering the University's strategic direction.

Who can become a Staff Governor?

Any permanent member of staff (full-time or part-time) from the University is eligible to apply. When considering applications, the Board will take into account the applicant's skills and experience, ability to demonstrate independence and discretion and ability to contribute constructively to debate. Experience of serving on committees either within the University or external agencies (e.g. as a school governor) would be an advantage.

What is the time commitment?

The Board has four meetings per year which each last approximately 3 hours. There is an additional strategy day held during the year, which is a two day event, sometimes on campus and sometimes off campus. Papers are usually circulated a week in advance of the meetings and are often confidential documents of strategic importance to the University. You will need to be able to spend some time reading the meeting papers to prepare for the meetings.

The time commitment involved will vary, but a member serving on the Board should allow for approximately 40 hours per year to attend and prepare for meetings.

Due to the time commitment associated with being a Governor, interested candidates are requested to discuss their application with their line manager. Line manager agreement should not be unreasonably withheld.

Governors are also invited to attend University events such as graduation ceremonies.

The appointments are for 3 years, commencing 1st April 2019.

Is it a paid post?

No fees are payable for this role but Governors may claim out of pocket expenses directly related to the business of the Board.

Where can I find out more?

The full role description for the position of Staff Governor and further information on the work of the University's Board of Governors can be found at:

<https://www2.mmu.ac.uk/about-us/our-people/board-of-governors/governance/>

Please direct queries in the first instance to Marie Morrissey, Head of Governance and Secretariat, on 0161 247 1390 or e-mail m.morrissey@mmu.ac.uk

Other formats of this document and further information are available on request.

How do I apply?

Applicants are invited to submit a CV and a completed Expression of Interest Form to:

the Clerk, c/o the Governance and Secretariat Team, 3rd Floor, All Saints Building.

The deadline for receipt of applications is **12 noon, Friday 26th October 2018**.

Applications by e-mail by the closing date to m.morrissey@mmu.ac.uk will be accepted.

All nominations will be considered by the Nominations and Governance Committee of the Board and, if required, interviews will be held. The Nominations and Governance Committee will then make recommendations to the Board. Any appointments will require final approval by the Board of Governors. All candidates will be informed of the outcome of the process.

Professor Karen Moore
Chief Operating Officer
September 2018