

**Manchester
Metropolitan
University**

Postgraduate Arts & Humanities Centre Activities 2017-2018

Faculty of Arts and Humanities



I would like to welcome you to our thriving and vibrant postgraduate community. You will be joining students on taught Masters programmes, and research students registered on doctoral and research-based Masters programmes. There are plenty of opportunities to get involved in a range of activities, and to enhance your postgraduate study experience and develop employability skills. We encourage our students to contribute to the wider community. For example, you could become a course representative or peer mentor, or represent the faculty at internal and external events. Whatever your personal and professional objectives are, we want to support you in making your time with us as productive and enjoyable as we can.

Professor Jenny Rowley
Strategic Lead, Masters Programmes
Postgraduate Arts & Humanities Centre

Meet Kate Johnson – Postgraduate Student Experience Support Tutor:

“I come from a background of theatre management, the BBC and arts administration and I worked as a careers adviser with the National Careers Service. I am here to promote the Faculty's commitment to enhancing the student experience, specifically highlighting the services for postgraduates. These include one-to-one support and guidance sessions where I can help PGs with personal matters, which they feel may be having an impact on their studies, such as health, welfare and finance; advising on careers and employability; helping to explore opportunities to develop PGs' skills through volunteering and community work. Building a supportive community among the PGs in the faculty is one of my priorities and I organise regular social events as well responding to requests for specific learning support, such as library resources and international student support. I also run a peer mentor scheme for international postgraduates.”

Contact Kate at:

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or pop in to 2.04,
Number 70,
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2017/18 Activities

Part-time Jobs Fair

Thursday 21st September
Business School
11.00 – 15.00

The Part Time Jobs Fair is a great opportunity to find paid work alongside your studies. As well as earning extra money whilst at university, part time work will enhance your skills and give you valuable experience to add to your CV. Attend the fair to find out about the variety of part time work available to you and speak directly to employers to get first-hand advice on how and when to apply. Organisations will be looking for students to fill a variety of roles, including:

- On campus opportunities at Manchester Met
- Hospitality, bar and restaurant work
- Events
- Customer Service and Contact Centre
- Business, Administration & IT
- Retail
- Seasonal vacation roles

Manchester Met PGR Fair

Tuesday 10th October
Student Union
14.00 – 16.30

The fair is an opportunity for you to consult with representatives from key services such as Finance, IT Services, Library, Careers, Students Support all in one place and in just over an hour. You can also meet and ask advice from the research student reps and there will be a drop in advice centre for the new PGR monitoring system Skills Forge. There will be plenty of time to network and socialise with other research students from across the university.

Course reps network launch

Wednesday 11th October
LB01 Number 70
13.30

Hosted by the Postgraduate Student Experience Tutor, this is an opportunity to meet with other newly-elected course reps and masters scholars from across the faculty. Find out what contributions course reps and scholars can make to the postgraduate community.



International Society Lunch

Tuesday 17th October
International Society, Oxford Road
13.00

A buffet hosted by the International Society at its premises on Oxford Road. Meet other postgraduates, from the UK and abroad, and learn more about the services and resources of the International Society

Graduate Schemes Briefing

Wednesday 18th October
GM301
13.00 – 14.00

The most effective way to find the right job will vary according to what type of work you are looking for. Come along to the Graduate Schemes Briefing to improve your chances of finding a job by discovering where and when to look for opportunities, how to deal with unadvertised vacancies and how to market yourself effectively to employers.

Civil Service Fast Stream Application workshop

Wednesday 18th October
GM234
14.00 – 15.00

Are you interested in a career in the Civil Service? The Civil Service has a graduate scheme known as the Fast Stream. On the Fast Stream, there is an accelerated career path to leadership and supported development with a graduate employer that consistently ranks in the top five of The Times Top 100. Attend this workshop with current Fast Streamers, for tips on the entire process – from the online questionnaires to the video interview and the assessment centre.

Man Met Annual Graduate and Placement Fair

Wednesday 1st November
Business School
12.00 – 15.00

This is an opportunity that all MMU students should take advantage of, so why should you come along?

- Meet 60 employers from a wide range of sectors offering graduate jobs and placements.
- Get insider information from the experts about how and when to apply, the skills and experience they are looking for, and how to stand out from the crowd.
- Attend employer presentations and find out more about working for a particular company or sector. Presenters include the BBC, ASOS, IBM and the NHS.

- Explore your options and get ideas about what you can do with your degree - most of the employers attending accept applications from all disciplines!
- Receive tips from Careers and Employability, and find out more about how we can support you with looking for and securing work.

See which employers are attending and register your place at <https://mycareerhub.mmu.ac.uk/students/events/detail/1352378/graduate-job-and-placement-fair>.

Postgraduate Study Information Workshop

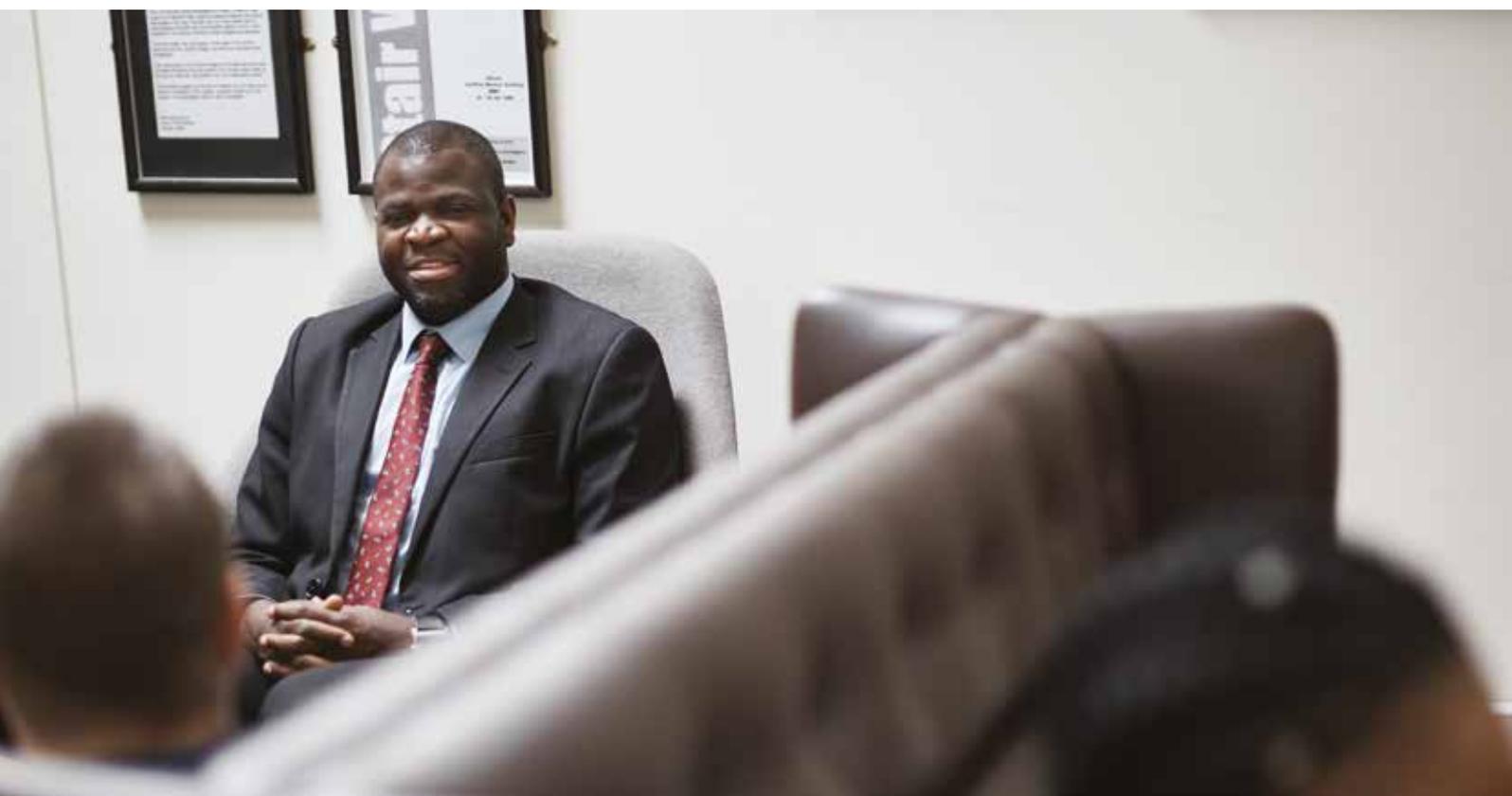
Wednesday 8th November
GM304
13.00 – 15.00

Are you considering taking a Master's degree or studying for a PhD or M Phil? Come along and find out more from our current students about life as a postgraduate. There'll be information on the application process, funding and the support you can expect. Chat to PGs and staff over tea and cakes.

Christmas Tea Party

Thursday 14th December
Number 70
16.00 – 18.00

A festive tea party to mark the end of our first term.



Civil Service Assessment Centre Workshop

Wednesday 17th January

TBC

14.00 – 16.00

Are you interested in a career in the Civil Service? Want to find out more about how their assessment centre works? Attend this workshop with current Fast Streamers, for an insight into the Civil Service Fast Stream assessment centre and for tips on how to prepare.

Effective Public Speaking (1)

Wednesday 31st January

GM230

13.00 – 14.00

Our PGs found the Effective Public Speaking workshop: 'one of the most invaluable workshops I've been to', 'inspirational' and 'so helpful'. It's been such a resounding success that we are running it again this year. This two-part course is led by David Shirley, of the Manchester Theatre School.

Course reps lunch

Wednesday 7th February

Number 70 G.09

13.00

This term's catch up session

Internship Café

TBA

Meet employers offering a range of internship opportunities both in the UK and overseas, get expert advice on how to apply and stand out from the crowd at this "speed networking" style event. Come along and find out about:

- Summer internships including opportunities overseas
- Graduate-level internships in the UK in a range of sectors and roles
- The skills required to apply
- Application processes

There will also be the opportunity to brush on your networking skills at our workshop prior to meeting employers.



9th Man Met Postgraduate Research Conference

Wednesday 7th March
Student Union
09.00 – 17.00

This international conference attracts postgraduate researchers from all over the world and it is a great opportunity to present papers to a general audience among your peers. This innovative and unique conference presents theoretical and practice-based research developments alongside a poster exhibition and music, visual and creative arts doctoral exhibitions and performances. Open to graduate students and early career researchers.

Poster Design Skills

Wednesday 14th March
GM119
13.00-14.30

This workshop is to prepare you for poster presentation and enhance your poster-making skills. This year both Postgraduate Research and Postgraduate Taught students are eligible to submit a poster presentation. The workshop has been specially organised for you to develop the skills in time to submit your posters for the 6th PAHC Annual Symposium..

Effective Public Speaking (2)

Wednesday 19th April
GM231
10.00 – 13.00

Part 2 of this hugely popular course.

Postgraduate Dissertation Library Preparation Day

Wednesday 2nd May
GM111/112
10.00 – 15.00

Our Library colleagues provide a workshop and podcasts for all PG students to ensure you have everything you need to use the library services to the best of your advantage whilst writing your dissertation. Topics include Sage Research Methods, Effective Literature Searching, Endnote Online, Time Management and Critical Thinking.

6th Annual Postgraduate Arts & Humanities Centre Research Symposium

Friday 12th May
GM 306 & GM307
08.45 – 17.00

The annual symposium is an opportunity for research students across the Faculty of Arts and Humanities to meet and discuss their research with other research students, and to receive comment and feedback on their research from more experienced researchers. Taught masters students are also encouraged to contribute poster presentations.



3MT

May/June TBA

3MT (3 Minute Thesis) is a prestigious national competition. Participating marks you out as enterprising and engaging – a valuable addition to your CV. It also helps you to prepare for your transfer/viva examination whilst developing the necessary academic communication skills and ensuring you have fully grasped the basics of your research. The competition is a chance to present your research and its significance to non-specialists in three minutes with only one PowerPoint slide.

End of year celebration

June TBC

Our annual Postgraduate Arts & Humanities Centre (PAHC) party. With live music and refreshments, this relaxed and fun occasion is for all postgraduates and staff to come together to celebrate the year's achievements of the postgraduate community.

More courses running throughout the year.....

LinkedIn: From Amateur to Pro

LinkedIn is a fantastic tool for carrying out career research, discovering new opportunities and gaining commercial awareness. This hands-on workshop shows you how to develop your own LinkedIn profile making it both professional yet personal and discover how to increase your connections and professional network – ideal for students and graduates, starting out on their career path.

EL SIS and the Writing Project

EL SIS has been designed specifically to help international students get the most out of their time at Man Met. With better English, you can read faster and more effectively, write better assignments, and get more from your lectures and seminars. This can lead to better results in your assignments and exams. [EL SIS](#)

The Writing Project is for any Man Met-enrolled student who would like to improve the way they write at university level, although its focus is not just on academic writing. The premise is that all students can improve their English, whether they are undergraduates, postgraduates or PhD students. [The Writing Project](#)

Please note that event dates may be subject to change.

**Contact Kate Johnson for details:
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