**Observation Proforma: Observing Children**

|  |  |  |  |
| --- | --- | --- | --- |
| Child’s name | | DoB | Age |
| **Date of observation** | | **Observed by** | **Year** |
| **Activity observed** | | **Teacher** | **Task** |
| **Location** | |
| **Purpose of observation** | |
| **Time** | **Observation** | | **Other children** |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |

**Observation Proforma: Observing Adults**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Adult:** | | Role: | | Observed by: |
| **Date of observation** | | **Activity observed:** | | **Location:** |
| **Purpose of observation** | |
| **Time** | **Observation** | | **Children and other adults** | |
|  |  | |  | |
|  |  | |  | |
|  |  | |  | |
|  |  | |  | |
|  |  | |  | |
|  |  | |  | |
|  |  | |  | |