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| **SMART TARGETS for further development** (to be completed jointly by student and class mentor) | **Timeframe &****Support to be provided by class mentor** | **STANDARD(S)**Please identify relevant Teachers’ Standards |
| **Target:****Name: School Based Training Action Plan****Steps needed to meet target to achieve predicted grade for final report** (more can be added if needed):**1.****2.****3.** |  |  |
| **Target:****Steps needed to meet target to achieve predicted grade for final report** (more can be added if needed):**1.****2.****3.** |  |  |
| **Assessment target:****Steps needed to meet target to achieve predicted grade for final report** (more can be added if needed):**1.****2.****3.** |  |  |

This action plan should be written after targets have been agreed and set between student and class mentor at the first weekly review and reflection meeting. Email the action plan to your University Visiting Tutor.

Also, use this proforma to jointly (student and class mentor) write an action plan at interim for any student with a judgement of ‘RI Needs support’.

If appropriate, the initial action plan can be amended / added to at the interim point.