**Weekly Review and Reflection**

(To be completed by student during weekly meeting with mentor)

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| **Week of placement** |  | **Date** |  | **PROMPTS**  **Most Weeks**   * Review gaps in subject knowledge * Review lesson planning requirements (from Week 3) * Review classroom & behaviour management * Review use of assessment * Check that student entitlement has been met * Check PD time is timetabled for following week with a clear focus   **Fortnightly**   * Review SBT file * Review Grading Criteria * Review gradual increase in timetable * Review assignment related activities * Discuss engagement with EAL/Phonics/Mathematics/behaviour tasks |
| **What lessons have you observed this week?** |  | **Which lesson(s) have you been observed teaching?** |  |
| **Topics to be discussed/focus of this meeting** |  | | |
| **Reflect on your progress against the previous week’s targets** | | | |
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| **What impact did your teaching have on pupils’ progress/learning?** | | | |
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| **Engagement with Professional Conduct/Responsibilities**  *S8a Positive contribution to wider life and ethos of school, e.g. attend staff meetings, clubs.*  *S8e Meet and greet parents and communicate with them when necessary.* | | | |
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| **What have you learned from your professional development time (and other CPD)? How will this inform your practice?** | | | |
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| **Next steps? - including actions, timings, reference to targets and standards** | | | |
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| **Signed by Class/ Professional Mentor** |  | | |
| **Signed by Student** |  | | |