Oral presentation guidelines

Congratulations on acceptance for an oral presentation at the 35th International conference on geochemistry and health

Please read ALL of the instructions below carefully
Guidelines for preparation and upload

All presentations must be uploaded to the business school lecture theatre G35 by 6 pm the day BEFORE your allotted presentation time (for presentations on the 2nd of July you should preferably load it on the 1st of July during the welcome reception or between 8 and 8:15 on the 2nd of July or send it to s.potgieter@mmu.ac.uk). Staff will be on site to assist with uploads, we strongly advice you bring the presentation on 2 external drives and not rely on emails and cloud storage sharing.

Your maximum allotted time will be 12 minutes with 3 minutes for questions. At such a well-attended conference, time will be strictly adhered to. You will be signalled when 10 minutes have elapsed, and we expect you to begin wrapping up your talk.

We recommend typical slideshow dimensions and probably avoid embedded videos, footage and audio and instead link to external sources. If you have any special multimedia requirements, please let us know well in advance to avoid disappointment. We will try and accommodate you as best possible.

We further advice your visiting and reviewing oral presentation templates online to ensure you capture the attention of your desired network, a quick internet search for “academic presentation styles” can be invaluable.

Long/dense sections of text (e.g. complete paragraphs) are highly discouraged. Make your main points clear.

Make sure you and your institution get full credit for your work include your contact details (e.g. name, email address, Twitter handle).