The following table list expenditure incurred between August 2019 to January 2020.

| Month | Description | Air Fares | Rail | Accommodation | Hospitality | Conferences | Grand Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| August 2019 | Dinners/Lunches with business contacts (x1) |  |  |  | £56 |  | £56 |
|  | Refund/voucher for Train Travel UK Mainline |  | -£236 |  |  |  | -£236 |
|  | Train Travel UK Mainline (x 1 return journey) |  | £275 |  |  |  | £275 |
| August 2019 Total |  |  | £39 |  | £56 |  | £95 |


| September 2019 | Hotel Stays UK (x6 nights) |  |  | £1,215 |  | £1,215 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Local Rail Travel UK (trams/London Underground) |  | £50 |  |  | £50 |
|  | International Flight | £3,424 |  |  |  | £3,424 |
|  | Conference fee UK |  |  |  | £249 | £249 |
|  | Hotel Stays International (deposit) |  |  | £4 |  | £4 |
|  | Train Travel UK Mainline (x6 single journeys) |  | £196 |  |  | £196 |
| September 2019 Total |  | £3,424 | £246 | £1,219 | £249 | £5,137 |


| October 2019 | Dinners/Lunches with business contacts (x2) |  |  | £181 | £181 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hotel Stays UK (x3 nights) |  | £836 |  | £836 |
|  | Local Rail Travel UK (trams/London Underground) | £50 |  |  | £50 |
|  | Train Travel UK Mainline ( $\times 3$ return journeys) | £909 |  |  | £909 |
| October 2019 Total |  | £959 | £836 | £181 | £1,976 |


| November 2019 | Dinners/Lunches with business contacts (x2) |  |  | £140 | £140 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hotel Stays UK (x3 nights) |  | £1,026 |  | £1,026 |
|  | Local Rail Travel UK (trams/London Underground) | £30 |  |  | £30 |
|  | Refund/voucher for Train Travel UK Mainline | -£408 |  |  | -£408 |
|  | Train Travel UK Mainline (x5 return journey) | £443 |  |  | £443 |
| November 2019 Total |  | £65 | £1,026 | £140 | £1,231 |


| December 2019 | International Flight | £3,213 |  |  |  |  | £3,213 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Hotel Stays International (x2 nights) |  |  | £360 |  |  | £360 |
|  | Hotel Stays UK (x1 night) |  |  | £627 |  |  | £627 |
|  | Refund/voucher for Train Travel UK Mainline |  | -£34 |  |  |  | -£34 |
|  | Train Travel UK Mainline (x3 return journey) |  | £591 |  |  |  | £591 |
| December 2019 Total |  | £3,213 | £558 | £987 |  |  | £4,758 |


| January 2020 | Hotel Stays UK (x1 night) |  | £285 |  |  | £285 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Train Travel UK Mainline (x2 return journey) | £361 |  |  |  | £361 |
| January 2020 Total |  | £361 | £285 |  |  | £646 |


| Grand Total - August 2019 to January 2020 | £6,637 | £2,227 | £4,353 | £378 | E249 | 3,844 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |

